

Guidelines for post-doctoral research assistants who wish to teach

1. The university policies outlined in the [“Code of practice for the employment and management of research staff”](#) must be followed.
2. Participants must complete all essential training courses.
3. Participants may assist with small group teaching, eg ethics, clinical skills, communication skills, multi-purpose lab, dissection room, MD4002 workshops, MD5000 workshops, according to background and expertise.
4. Participants may contribute to marking of formative pieces.
5. They may give lectures. This is normally limited to one lecture per academic year. This must be agreed with their line manager and the module controller. Close oversight must be provided by the academic owner of the lecture. This must include:
 - a. Advice on subject specific aspects of teaching and learning
 - b. Review of the material prior to delivery
 - c. Observation and constructive comment on performance in written format
 - d. An opportunity to review relevant assessment items
6. Post-doctoral research assistants should not initially be the primary supervisor for MD4002 or similar project based work. They may assist with supervisory tasks with close oversight by the primary supervisor. They may not contribute to the marking of the work. Having satisfactorily participated in the supervision with close oversight by the primary supervisor one academic year they can request to become a primary supervisor in the subsequent academic year. This must be agreed with the line manager and module controller.

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