

School of Medicine Progress Review Report Requirements for MSc(Res) Students

In addition to the self-assessment form on MMS students should prepare a written report for each PGR Review as outlined in the table below.

*Note: students are encouraged to plan and draft these reports with the assistance of their supervisor/s. Supervisors should view the report before it is submitted to the review panel. Assessment forms should be uploaded to MMS and reports sent to review committee and pgmed@st-andrews.ac.uk at least **1 week prior to** the review meeting.*

Time point	School of Medicine requirement
5 months (F/T) 10 months (P/T)	The 5-month report should consist of the following components: • A thesis outline, i.e. chapter structure. • The overall goals of your project (including a defined, testable hypothesis). • Background/literature review in the context of your project goals (up to 2,500 words). • Planned experimental approaches. • A summary of preliminary data obtained to date. • Anticipated outcomes • A data management plan Please consult the Data Management Plan website or email research-data@st-andrews.ac.uk for assistance. The total length of the report should not exceed 5000 words (references not included in the word count).

In addition to these report milestones part-time MSc(Res) students will have interim meetings with their review committee at 5 months to ensure they have access to systems, equipment and support required for studies and at 21 months to ensure they meet with their committee in each year of study. **These meetings require no formal written report.**

PhD milestones and report requirements can be found on the PGR progress reviews page in the school handbook.

MD milestones and report requirements can be found on the PGR progress reviews page in the school handbook.

Oral presentations for the review meeting: students are encouraged to prepare a 10 minute PowerPoint presentation. This should include: 1-2 slides of brief background/context for your project. 1 slide outlining the hypothesis and aims of the study. 2-3 slides on the research methodology you are planning to utilise. 2-3 slides with a brief description of any results obtained to date (there may be minimal at this early stage). Finally, 1-2 slides listing the expected outcomes and any significant challenges you might foresee for the remainder of your project.

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Consultees:	ckm		
Location/s (Med Handbook):	https://medhandbook.st-andrews.ac.uk/pgr-progress-reviews/		
Location of source file:	Medinternal		

University of St Andrews - School of Medicine Handbook

Access Level: (Public/University/School Staff)	University
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Version Control Record *(expand table as required)*

Date	Revision Description	Major Changes
03/10/24	Created	
28/09/26	Update by ckm as DoPGR	Following school PGRC timings of milestones have been changed and remits have been updated.