

**SCHOOL OF MEDICINE FINANCE POLICY**

**ANNEX F**

**POLICY ON SCHOOL OF MEDICINE MEDALS, DEAN'S LIST AND PRIZES**

1. **Medals.** Awarded for academic excellence to the top student in each year of study:

a. **BSc (Hons).** Medal cost is charged to: **MBSCHOXX**.

b. **ScotGEM.** Medal cost is charged to: **MGEMTEXX**.

**Process.** *The Head of School, Course Directors and Academic Lead for Assessment select the students, names are passed to Teaching Administrator who uploads names to the prizes and awards portal.*

2. **Dean's List.** There is no cash prize for the Dean's List which is awarded automatically for those with overall year average >16.5.

**Process.** *This list is generated automatically by Prizes and Awards.*

3. **Formal Individual Prizes.** In order to encourage and promote both academic achievement and other exceptional student successes prizes will be awarded at the discretion of the examination board, where relevant based upon assessment grades or the recommendation of respective course leads. They are designed to recognise and celebrate exceptional achievement and may not all be awarded in every year. Prizes will be made at the end of each academic year. Individual Prizes are awarded to a named individual. The clauses are defined below, these may have been dictated by the donors:

a. **Dr AR Heller Prize.** One prize of £100. Awarded to most meritorious 3<sup>rd</sup> year BSc (Hons) student in anatomy/pathology. **END829XX**.

b. **Prof PT Herring Memorial Prize.** One prize of £300 or two of £150. Awarded to the most distinguished 3<sup>rd</sup> year BSc (Hons) medical student in physiology & histology. **END830XX**

c. **Katharine MacDonald Prize.** One prize of £100. Awarded to the medical science medallist in the 3<sup>rd</sup> year BSc (Hons) class in medical microbiology. **END843XX**

d. **1972 Medical Grad. Reunion Prize.** One prize of £300 or two of £150. Awarded to the most distinguished student in BSc (Hons) 3<sup>rd</sup> year medical science. **UNN8 END849XX**

e. **Gillingham Memorial Prize.** One prize of £100. Awarded as the 3<sup>rd</sup> Year BSc (Hons) Clinical Medicine Prize. **END891XX**

f. **Andrew Riches Prize.** One prize of £50. Awarded to the best lab based Honours Dissertation on BSc (Hons). **AMD3 F674XX**. Last award will be summer 2025.

g. **Dean of Medicine Prize.** One prize of £100. Awarded for the most outstanding performance in the honours years of BSc (Hons). **F254XXUR**.

- h. **Dr Ross Wilson Prize.** One prize of £400 or two prizes of £200. Awarded to a third-year Medical student who demonstrates excellence in portfolio writing. **END937XX.**
- i. **ScotGEM Agent of Change Individual prize – Year 1.** One prize of £100 awarded to the student whose Voluntary Sector Placement project poster conveyed the most insightful learning experience. Judged by a panel of reviewers convened by the AoC Lead. **MGEMTEXX.**
- j. **ScotGEM Agent of Change Individual prize – Year 2.** One prize of £100 awarded to the student whose quality improvement project poster conveyed the most insightful learning experience. Judged by a panel of reviewers convened by the AoC Lead. **MGEMTEXX.**
- k. **ScotGEM Community Engagement Prize – Year 1.** One prize of £100. Awarded to any student/s demonstrating exceptional community engagement to the reputational benefit of ScotGEM Programme. Recommendation from the Exam Board based upon recommendation from the AoC Lead or Programme Director **MGEMTEXX.**
- l. **ScotGEM Community Engagement Prize – Year 2.** One prize of £100. Awarded to any student/s demonstrating exceptional community engagement to the reputational benefit of ScotGEM Programme. Recommendation from the Exam Board based upon recommendation from the AoC Lead or Programme Director **MGEMTEXX.**
- m. **Prof Perks Prize.** One prize of £100 and a transcript entry. Awarded to the best student in the PG Cert in Health Professions Education who demonstrates academic excellence and engagement in the programme. Awarded at the end of the PG Cert annually in August.

**Process.** *The Head of School, Course Directors, DoT and Academic Lead for Assessment select the students, names are passed to Teaching Administrator who uploads names to the prizes and awards portal. Payment made by BACS and charged to the listed account<sup>1</sup>. The title of the prize and the relevant year will be entered on the transcript. For graduating students the list must be submitted in May. For ScotGEM students not in their final year the list may be submitted later and the prize details will be uploaded in the autumn.*

4. **Group Prizes.** These are awarded to all the individuals in a group where the group has been judged as the best in a competition. Individuals will receive a voucher prize and may be awarded a certificate but the names are not added to the transcript:
- a. **ScotGEM Agent of Change Group prize – Year 1.** Individual awards of £50 awarded to the members of the group of students whose Agents of Change project had or may have most impact on services or patient care. Judged by the AoC Lead and Prescribing Lead based upon the project report. **MGEMTEXX.**
- b. **ScotGEM Agent of Change Group prize – Year 2.** Individual awards of £50 awarded to the members of the group of students whose Agents of Change project had or may have most impact on services or patient care. Judged by the AoC Lead and Prescribing Lead based upon the project report. **MGEMTEXX.**

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<sup>1</sup> Fund shortfall. Any Endowment unable to meet the prizes listed should be topped up from AMD0 F254XX

## University of St Andrews - School of Medicine Handbook

**Process.** *The Course Director / Year Lead selects the winning group. Names are passed to the Teaching Support Team who will produce certificates according to the template and have these printed by Print and Design. Vouchers can be ordered from the Procurement Officer and charged to the accounts listed<sup>2</sup>.*

5. **Informal Prizes.** These are awarded to individuals or groups as agreed by Course Directors. Individuals may receive a voucher prize and a certificate but the names are not added to the transcript. A presentation may be suitable, this may be at the graduation reception:

- a. **BSc (Hons) poster competition.** Vouchers charged to **MBSCHOXX**.
- b. **PeerWise.** These prizes are awarded on this basis of question writing for students in MD3001 (top 2 students), MD3002 (top student), MD4001 (top 2 students) and ScotGem year 1 (top student). Vouchers charged to **MBSCHOXX**.
- c. **Arts and Humanities in Medicine Essay.** Best essay (£200) and runner up (£100). Amazon vouchers paid for from the Zajicek bequest.

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<sup>2</sup> Note that Vouchers must be accounted for in order to satisfy good finance protocols.