<u>GOOD ACADEMIC PRACTICE</u>
<u>SCHOOL OF MEDICINE ADVICE</u>

1.   Academic integrity is fundamental to the values promoted by the University. It is important that all students are judged on their ability, and so no student will be allowed unfairly to take an advantage over others, to affect the security and integrity of the assessment process, or to diminish the reliability and quality of a University of St Andrews degree.

2.   All work submitted by students is expected to represent good academic practice. Any work that is submitted for feedback and evaluation is liable for consideration under the University's Academic Misconduct policy irrespective of whether it carries credit towards a degree. The school may require coursework to be submitted in electronic form and subject it to software scrutiny to detect plagiarism. It is important to keep back-up copies of all word-processed material or of other computer-generated data such as graphs, spread sheets or presentations.

3.   Students should complete the Good Academic practice self-learning 'module' on Moodle / 'my courses.' Further advice from the School's lead; Dr Rachel Davies, or see further information at;

https://www.st-andrews.ac.uk/media/teaching-and-learning/policies/GAP.pdf

4.   Academic misconduct includes:

      a.   The presentation of material as one's own when it is not one's own.

      b.   The presentation of material whose provenance is academically inappropriate.

      c.   Academically inappropriate behaviour in an examination or class test.

5.   If academic misconduct is suspected, it will be investigated initially at School level, but if the offence is deemed to be major misconduct then University investigative procedures will be invoked.