

ACADEMIC ALERT

1. The Academic Alert system provides a way of alerting those students who are not performing well in a given module and directing them to sources of possible help before they seriously affect students' grades. It will also be used to penalise students for non-attendance at compulsory module elements or for failure to submit compulsory assessed work, and to warn students of the consequences at an early stage. See the [University policy on Academic Alert](#)
2. Academic Alerts will be issued by email from the Director of Teaching and will tell students what is wrong and what they are required to do. The Alerts will also tell students what support the University can offer. If students do not take the action required they will get another Alert, and eventually will automatically get a grade of zero and will fail that module. The system is designed to help and support students in order to remedy any problems or issues before these lead to failing a module. Alerts will never appear on a student's permanent transcript.
3. Medical students should note the School's approach to the following facets of the course:
 - a. **Attendance.** Absences due to ill health are formally recorded by the self certification process. In the unfortunate situation of an illness resulting in an absence for a continuous period of more than 3 weeks then it is unlikely that the student can complete that module.
 - b. **Academic Performance.** Students who fail to submit or complete all or part of the course work or who fail to make a serious attempt to meet the minimum grades or assessments for a module by published deadlines may receive an Academic Alert.
 - c. **Attitude.** Students must realise that they will be required to show an appropriate attitude to your studies as part of the professionalism that is required by the General Medical Council and detailed in the Fitness to Practise regulations. Respect for studies, fellow students and staff is expected and will be monitored. Any instances of a lack of engagement in the course or respect for others will be recorded and students may be required to attend an interview with the module organiser, Director of Teaching or the Dean. Persistent and serious incidents may result in Academic Alert and / or students being referred to the Fitness to Practise Committee of the Faculty of Medicine.
 - d. **Fitness to Practise.** An adverse FtP judgement may result in a level 10 Academic alert.
4. Students should consider Academic Alert in the context of Fitness to Practise and the Medical School Agreement.