

**SCHOOL ETHICS COMMITTEE**

**Purpose**

The School Ethics Committee (SEC) reviews research involving human participants (adults and children) as a subcommittee of the University Teaching and Research Ethics Committee (UTREC).

UTREC focuses on academic activity involving living human subjects, human tissues and other human samples, i.e. interviews and/or surveys that solicit personal information and/or canvas opinion, observational work, collection or study of human tissue or other body samples, collection of photographic images, observation and/or interaction with social media sites (Facebook, Twitter, blogs...). UTREC is a member of the Association for Research Ethics (AfRE).

**Remit**

1. Review ethics applications submitted and either:
  - a. assess and approve them and enter them into the UTREC database, or
  - b. assess and pass them on to the university-level UTREC for further consideration
2. Advise members of the School of Medicine on ethical issues which affect them in the process of designing and conducting research.

**SEC Membership.** See [committee membership](#) section of the school handbook.

**School of Medicine SEC dates:**

<b>Date of meeting (Thursday 9-30-11am)</b>	<b>Submission deadline for ethics applications to be reviewed at meeting</b>
8 <sup>th</sup> September 2016	12pm Thursday 25 <sup>th</sup> August 2016
6 <sup>th</sup> October 2016	12pm Thursday 22 <sup>nd</sup> September 2016
3 <sup>rd</sup> November 2016	12pm Thursday 20 <sup>th</sup> October 2016
1 <sup>st</sup> December 2016	12pm Thursday 17 <sup>th</sup> November 2016
12 <sup>th</sup> January 2017	12pm Thursday 5 <sup>th</sup> January 2017
2 <sup>nd</sup> February 2017	12pm Thursday 19 <sup>th</sup> January 2017
2 <sup>nd</sup> March 2017	12pm Thursday 16 <sup>th</sup> February 2017
6 <sup>th</sup> April 2017	12pm Thursday 23 <sup>rd</sup> March 2017
4 <sup>th</sup> May 2017	12pm Thursday 20 <sup>th</sup> April 2017
1 <sup>st</sup> June 2017	12pm Thursday 18 <sup>th</sup> May 2017
29 <sup>th</sup> June 2017	12pm Thursday 15 <sup>th</sup> June 2017

### Submitting an application for ethics approval

- Guidelines on the School applications process is [here](#) (university ID required)
- Application Form and Guidelines (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/>
- Template Documents (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/sampledocuments/>
- Any questions about the process, contact Julie Anderson: [medethic@st-andrews.ac.uk](mailto:medethic@st-andrews.ac.uk)