

SCHOOL ETHICS COMMITTEE

Purpose

The School Ethics Committee (SEC) reviews research involving human participants (adults and children) as a subcommittee of the University Teaching and Research Ethics Committee (UTREC).

UTREC focuses on academic activity involving living human subjects, human tissues and other human samples, i.e. interviews and/or surveys that solicit personal information and/or canvas opinion, observational work, collection or study of human tissue or other body samples, collection of photographic images, observation and/or interaction with social media sites (Facebook, Twitter, blogs...). UTREC is a member of the Association for Research Ethics (AfRE).

Remit

1. Review ethics applications submitted and either:
 - a. assess and approve them and enter them into the UTREC database, or
 - b. assess and pass them on to the university-level UTREC for further consideration
2. Advise members of the School of Medicine on ethical issues which affect them in the process of designing and conducting research.

SEC Membership. See [committee membership](#) section of the school handbook.

School of Medicine SEC dates:

Date of meeting (Thursday 9-30-11am)	Submission deadline for ethics applications to be reviewed at meeting
7th September 2017	12pm Thursday 24th August 2017
5th October 2017	12pm Thursday 21 st September 2017
2 nd November 2017	12pm Thursday 19th October 2017
7 th December 2017	12pm Thursday 23 rd November 2017
11th January 2018	12pm Thursday 4th January 2018
1 st February 2018	12pm Thursday 18th January 2018
1 st March 2018	12pm Thursday 15th February 2018
5th April 2018	12pm Thursday 22 nd March 2018
3 rd May 2018	12pm Thursday 19 th April 2018
31 st May 2018	12pm Thursday 17 th May 2018
29 th June 2018	12pm Thursday 14 th June 2018

Submitting an application for ethics approval

- Guidelines on the School applications process is [here](#) (university ID required)
- Application Form and Guidelines (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/>
- Template Documents (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/sampledocuments/>
- Any questions about the process, contact Julie Anderson: medethic@st-andrews.ac.uk

Author:	Executive Administrator (DCM)	Approval Committee:	
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Version Control Record *(expand table as required)*

Date	Revision Description	Major Changes
27/10/2017	Published version	