

SCHOOL ETHICS COMMITTEE

Purpose

The School Ethics Committee (SEC) reviews research involving human participants (adults and children) as a subcommittee of the University Teaching and Research Ethics Committee (UTREC).

UTREC focuses on academic activity involving living human subjects, human tissues and other human samples, i.e. interviews and/or surveys that solicit personal information and/or canvas opinion, observational work, collection or study of human tissue or other body samples, collection of photographic images, observation and/or interaction with social media sites (Facebook, Twitter, blogs...). UTREC is a member of the Association for Research Ethics (AfRE).

Remit

1. Review ethics applications submitted and either:
 - a. assess and approve them and enter them into the UTREC database, or
 - b. assess and pass them on to the university-level UTREC for further consideration
2. Advise members of the School of Medicine on ethical issues which affect them in the process of designing and conducting research.

SEC Membership. See [committee membership](#) section of the school handbook.

School of Medicine SEC dates:

School of Medicine SEC dates: Date of meeting (Thursday 9-30-11am)	Submission deadline for ethics applications to be reviewed at meeting
6th September 2018	12pm Thursday 23 rd August 2018
4th October 2018	12pm Thursday 20 th September 2018
8 th November 2018	12pm Thursday 25 th October 2018
6 th December 2018	12pm Thursday 22 nd November 2018
10 th January 2019	12pm Thursday 3 rd January 2019
7 th February 2019	12pm Thursday 24 th January 2019
7 th March 2019	12pm Thursday 21 st February 2019
4 th April 2019	12pm Thursday 21 st March 2019
2 nd May 2019	12pm Thursday 18 th April 2019
30 th May 2019	12pm Thursday 16 th May 2019
27 th June 2019	12pm Thursday 13 th June 2019

Submitting an application for ethics approval

- Guidelines on the School applications process is [here](#) (university ID required)
- Application Form and Guidelines (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/>
- Template Documents (UTREC website, university ID required): <http://www.st-andrews.ac.uk/utrec/ethicalapplication/sampledocuments/>
- Any questions about the process, contact Julie Anderson: medethic@st-andrews.ac.uk

Author:	Executive Administrator (DCM)	Approval Committee:	
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Version Control Record (*expand table as required*)

Date	Revision Description	Major Changes
02/10/2018	Published version	